



Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

Department of Santali

Academic Audit: 2018-2019



Academic Audit: - Department of Santali

Period of Audit: 2018-2019

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Santali Phone no: 9126997128	E-mail: hemal7340@gmail.com			
2	Name of the HOD, email & Mob. No.	Name: Prof. Muchiram Soren Mobile No:9126997128	E-mail: hemal7340@gmail.com			
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alok Bhowmik Mobile No:9475623715	E-mail: aloke.b05@rediffmail.com			
4	Year of Establishment/ Year of Affiliation	2005 (General) 2006 (Honours)				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m. (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure 1)		Govt.Approved Sanctioned teaching post	Present strength		
		Full time Teacher:	01	01		
		Govt. approved SACT:	03	03		
		Invitee Lecturer:	NA	0		
9	Course wise & Year wise enrolled Students- strength particulars	No. of Students [Honours]+	Year	1 st year	2 nd year	3 rd year
			2018-19	[41]+{ }	[38]+{ }	[37]+{ }



Course wise & Year wise passed Students- strength particulars	Honours/ Program me}	2018-19	[]+{ }	[]+{ }	[14]+{ }
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II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Departmental Annual Curricular Plans	2018-19	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 1). Departmental meeting regarding the distribution of the Syllabus Module Allocation for Semester I, III, and part-III Done at Departmental Meeting held on 23.07.2018 at 2 pm.</p> <p>Departmental meeting regarding the distribution of the Syllabus Module Allocation for Semester II, IV, and part-III done at Departmental Meeting held on 22.02.2019 at 2 pm.</p> <p>. PO, CO & PSO were also formulated (Annexure 2).</p>		



2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year 2018-19. (attach details) Annexure 4	2018-19	Every activity is recorded such as Orientation Programme, Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student -Teacher formed by the department etc. Orientation Programme of 1 st , 3 rd semester and Part -III class Conducted on 23.07.2018 at 11am. . Internal Examination of Semester I, III, held on for 1 st Semester 28.09.2018, and 3 rd Semester 29.09.2018. Internal Examination Semester II, held on 27.03.2019 to 28.03.2019 and IV held on 29.03.2019 to 28.03.2019. Practical Examination for Honours, 4 th semester for SEC -2 held on 30.03.2019.		
3	Add-on/Certificate Courses completed during Academic Year	2018-19	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	2018-19	NIL		



5	Coverage of Syllabus (Average Percentage)	2018-19	Syllabus is covered for all courses of UG program within the stipulated time period. Semester I, III, and part-III completed on 12.11.2018. and Semester II, IV, completed on 02.04.2019		
6	Maintenance of Student Attendance Registers	2018-19	Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in the classes.		
7	Feedback forms on Mentorship from students	2018-19	No		

III - TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Teaching Diaries & Plans in the Prescribed Formats	18-19	Record of Plan of Action and Achieved of each session is well maintained by the department.		



2	Co-Curricular Activities (Departmental Level)	18-19	Students of the department participated in different cultural programmes held in the college in the session 2018-19. Project Work on Unemployment in India done by the student.		
3	Degrees offered	18-19	UG programs are run by the department.		
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	18-19	Internal Examination of Semester I, III, held on for 1 st Semester 28.09.2018, and 3 rd Semester 29.09.2018 Internal Examination Semester II, held on 27.03.2019 to 28.03.2019 and IV held on 29.03.2019 to 28.03.2019. Practical Examination for Honours, 4 th semester for SEC -2 held on 30.03.2019.		
5	Remedial Classes	18-19	Remedial classes of Semester I, III, and part-III taken on 13.11.2018 to 17.11.2018. Remedial classes of Semester II, IV, and part-III taken on 03.04.2019 to 04.04.2019.		



6	Record of Mentoring of students by teachers	18-19	No		
7	Result Analysis	18-19	Result analysis is done according to the result sheet provided by the University (Annexure 3). After critical analysis of the results, the students are advised about how to improve in the University examination.		

IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement			Impression/Recommendation/Remark by Academic Advisors	Status
1	No. of Research Guides in the Department	18-19	Nil				
2	No. of Faculty registered for Ph. D	18-19	Nil				
3	Number of Major/Minor/Other Research Projects	Year	Major	Minor	Others		
		18-19	Nil	Nil	Nil		
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	Year	International	National	State Level		
		18-19	Nil	Nil	Nil		



9	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar	Workshop	Exhibition	Project	
		18-19	Nil	Nil	Nil	Nil	
10	Record of Consultancy in Academic year (attach details)	18-19	Nil				
10	Record of MOUs in Academic year (attach details)	18-19	Nil				

V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Record of Subject/Department Related Extension Activities (attach details)	18-19	NIL		



Recommendation/Suggestions by Academic Advisors

1	Suggestions for improvement /progress of the department	Sheet attached		
			Signatures of Academic Advisor with designation	Seal
2		1	<i>Bhambay</i> Principal	
		2	Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura	
3		3		
Signature of the HOD with date <i>14/08/2019</i> <i>Head</i> Department of Santali Khatra Adibasi Mahavidyalaya		<i>Shamika</i> Coordinator IQAC 14.08.2019 Khatra Adibasi Mahavidyalaya Khatra : Bankura		
Signature of the Principal/TIC with date <i>14.08.2019</i> <i>Teacher-in-Charge</i> Khatra Adibasi Mahavidyalaya Khatra :: Bankura				



Declaration by the Principal / TIC

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

14.08.2019

Signature of Principal/TIC
Teacher-in-Charge
Khatra Adibas Mahavidyalaya
Khatra :: Bankura



Staff Pattern of Department of Santali

Faculty profile with name, qualification, designation, specialization(D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. Muchiram Soren	M.A.(NET)	Assistant Professor	Santali	8Years +	Nil

Annexure 1: Syllabus Module

Session	Link
2018-2019	https://www.kamv.ac.in/dept_catg/1719163332_Syllabus%20Module%20BKU%20Hons%202018-19.pdf



Annexure 2: CO, PO

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in Santali Honours under Bankura University (w.e.f. 2017) and University of Burdwan.

https://drive.google.com/file/d/1WtbPuM_f7eTyawFGtprG2hEFVX3LaEv1/view?usp=sharing

<https://drive.google.com/file/d/1HyO9muczQiXfCsQ-LhjdPdFSfsdvcn27/view?usp=sharing>

Annexure 3: Result Analysis of 2018-2019 session

Name of the Course/programme	Total No. of Students Appeared	Total No. Of PNC	Total No. of Students Passed	Remarks
U.G. Part-III	29	15	14	48%

Annexure 4: Academic Activities of Santali Department 2018-2019 session Link:

https://www.kamv.ac.in/dept_catg/1719163911_Academic%20Activities%202018-19.pdf